

# Chancellor's Cabinet Summary Notes

August 29, 2007

Bowers-Sturgill Hall Conference Room

Members Present: Chancellor Prior, Robin Benke, Sheila Cox-Combs, Gil Blackburn, Keith Fowlkes, Amelia Harris, Connie Hope, Gary Juhan, Jim Knight, Rusty Necessary, Marcia Quesenberry, Ray Spenilla, Rachel Tighe, and Roger Hagy for College Relations.

Members Absent: Sim Ewing and Sandra Jones

Others: Martha Necessary

## CABINET TOPICS FOR YEAR (PRIOR):

- Chancellor asked members to send focus topics for future Cabinet meetings to Quesenberry by the following Wednesday. Topics should affect our work together and the College's future and can be procedural or philosophical.

## BUDGET (PRIOR AND M. NECESSARY):

- M. Necessary presented an overview of Virginia's budget situation. Governor Tim Kaine announced to the General Assembly money committees that Virginia's revenue shortfall for FY07 and the shortfall projected for FY08 totals \$641 million. The Governor indicated that state agencies would be asked to cut their budgets by 5%. Subsequently, however, Secretary of Education Tom Morris announced that higher education institutions who meet 100% base adequacy or are Tier III institutions will be cut 7.5% (about half of Virginia's public institutions meet this criteria). The cuts are permanent and at this time, institutions cannot raise tuition to offset the reductions. UVa-Wise will receive a 7.5% permanent cut for FY08 and perhaps a larger cut for FY09. The College's plan for FY08 must be submitted by September 10. The FY08 plan can include one-time adjustments; but those for future years cannot.
- Chancellor Prior said he and the Senior Staff will be deliberating the College's approach to the task ahead and whether the College should "hold harmless" certain items, such as student financial aid programs. He asked Cabinet members to send him their thoughts or discuss the issue with their respective vice chancellors as soon as possible.

## CAMPUS INTRANET (FOWLKES):

- Fowlkes unveiled the new campus intranet site. The intranet site will be a key communication vehicle for the campus community and include announcements; discussion forums, live IT help, RSS news feeds, emergency alerts, weather, and important links. The address is <http://home.uvawise.edu/>

- Employees and students must be on the exchange server to fully access all the features of the site. (IT is working to do this as quickly as possible.)
- IT and College Relations are working together to make the process as easy and as useful as possible. More features (such as video and audio, e-cards, online payment services, etc.) and interconnectivity to the external website (through content management system) will be forthcoming. Fowlkes asked the college community to give feedback over the next weeks. (He will be meeting with groups of students in September.)
- Members suggested one addition – add the faculty portal for COCO (the student portal is already included.)

#### CAMPUS INCIDENT (PRIOR)

- Prior discussed processes surrounding the off-campus incident last weekend near the Norton Reservoir. Important to respond prior to rumors circulating or press inquiry as well as to reaffirm College's stance on these types of issues.
- UVa President and others were consulted.
- Quesenberry will be conducting administrative review so that we ascertain best practices as well as areas for improvement.

#### UPDATES

- Faculty Senate hasn't met this semester. Holdover items include scholarship and promotion and tenure (Tighe).
- College raised \$4.94 million in FY2007 and alumni giving was 14%. (Knight)
- Large turnout first home game – more community members participating in college athletics and events. (Spenilla)
- Working on bilateral agreement with Glamorgan University in Wales. (Harris)
- Planning international trips: spring break - Vienna & Salzburg; summer - Spain, Mexico and Belgium; and winter - Ecuador. (Harris)
- College will be assessing a freshmen sample in critical thinking and analytical skills using CLA. (Harris)
- IT is working on a single sign-on for systems. (Fowlkes)
- Vendor support for COCO Student Information System ends in July '08. (Fowlkes)
- Student fall enrollment headcount estimate is 1790-1800 by census date. (Combs)
- UVa will be visiting campus soon to discuss a 12-month post-baccalaureate pre-med program, supported by a private gift. (Blackburn)
- College is exploring a Phi Beta Kappa chapter as well as ROTC. (Blackburn)
- Recruitment goal for Fall 2008 is 435 freshmen and 150 transfer. Inquiries are way ahead from previous years. (R. Necessary)
- Advising center has served 300 students in last week – 15% to develop full schedules and 85% for drop/adds. (R. Necessary)
- Author Tim O'Brien (freshmen reading – *The Things They Carried*) will be on campus October 4-5. (R. Necessary)
- College is participating with Wise County Library on The Big Read – *The Maltese Falcon*. Both Women's History Month and Freshmen Seminar leaders are trying to incorporate the book into their activities. (R. Necessary)

- Eight students are housed at local hotel. (Juhan)
- Use of Slemp Student Center continues to increase, which means greater wear on the facility. (Juhan)

Handouts:

- UVa-Wise@Home Intranet Web Site Overview
- Fall 2007 Enrollment, Registrar's Office
- Fall 2008 Recruitment, Enrollment Management
- Slemp Center Usage through July 2007