

The University of Virginia's College at Wise Board
March 11, 2005

The University of Virginia's College at Wise Board met on Friday, March 11, 2005 at 1 p.m. in the Slemp Student Center. Members present were Paul Buchanan, Betty Cauthen, Carol Sue Gilbert, Jim Gott, Jack Kennedy, Ronnie Montgomery, Tailinett Olmedo, Don Pippin, Ford Quillen, Posey Rigg, and Joe Frank Smiddy. Members absent were Kenneth Asbury, Bill Crutchfield, Marcia Gilliam, Don Green, Mickey McGlothlin, Ruby Rogers, Bill Sturgill, Mike Thomas, Adriani Trigiani, and Henry Winkler.

Chairman Jim Gott presided over the meeting. Minutes were recorded by Rue Gembach. A motion was made by Don Pippin and seconded by Paul Buchanan to adopt the agenda as presented. A motion was made by Paul Buchanan and seconded by Carol Sue Gilbert to approve the minutes of previous meetings as distributed.

Twinleaf Society: Members of the Board of Directors of the Twinleaf Society, an organization comprised of retired faculty and staff, were present. Rex Baird, president of the Society, reported that the group decided to present a clock as a gift to the College to symbolize the service provided to the College by its retired employees. The clock will be placed in the amphitheatre of the Slemp Student Center. Plans are to have the clock installed by fall 2005.

Resolutions of Appreciation: Two members of the Board have resigned due to business obligations, Earl Wendell Barnette and Larry A. Munsey. A motion was made by Ronnie Montgomery and seconded by Paul Buchanan to approve the two resolutions as presented by Mr. Gott. The motion was approved.

Memorial Resolution: A motion was made by Don Pippin and seconded by Ronnie Montgomery that a memorial resolution be written and sent to the family of Tom Hulvey, who served on the Board by his membership on the Board of Visitors. The motion was approved.

New Board Member: Mr. Gott announced that Bill Crutchfield has been selected to fill the unexpired term of Earl Wendell Barnette. Mr. Crutchfield's term will end June 30, 2006, at which time he will have completed eight years of service to The University of Virginia's College at Wise Board.

Student Member: A brief report was given by Tailinett Olmedo, the student member of the Board, on fundraising and community service activities.

Chancellor's Remarks: Among the items discussed by Chancellor Ern were retention rate increase; progress on the dormitory across from the lake; Laurie Garrett will speak

on campus as part of the Chancellor Lecture Series; a 50th anniversary gift from the University of Virginia will be a life-size statue of Thomas Jefferson; water damage in the library due to pipe breakage, and that Jay Lemons has accepted the invitation to be the commencement speaker this year. He further noted that the Chancellor search process has begun and distributed a copy of the ad for the position from the *Chronicle of Higher Education*.

Data Backup Center: Mr. Pippin presented a resolution seeking support of the College Board for a Data Backup Center to be located at or near the College. Paul Buchanan said he had no problem making the motion as long as “near” the College meant the surrounding coalfield counties, not just Wise County. The motion was seconded by Ford Quillen and passed with no dissent.

Computer Security Breach: Brian Ward, Director of Information Technology, reported that a possible security breach had occurred in the campus bookstore. An attempt has been made to notify everyone that used a credit or debit card during the timeframe of the possible breach. No other system on campus was affected. A criminal investigation is ongoing.

Board Gift: Chancellor Ern reported that as part of the 50th anniversary, a gift of \$50,000 was made to the College by the Board. Crockett Hall is scheduled to be renovated, at which time the admissions and financial aid offices will move into that facility. The Chancellor and Development staffs will remain in Bowers-Sturgill Hall. A motion was made by Don Pippin and seconded by Paul Buchanan that these funds be set aside and used for renovating Bowers-Sturgill Hall as proposed by Chancellor Ern. The motion was approved.

Campus Road Names: In order to comply with the 911 system and to provide physical addresses for all locations on campus, a map with proposed road names was presented. It was recommended that the road in front of the Gym be named Greear Circle instead of Red and Gray Circle, and that Castanea Drive be changed to Red and Gray Circle. A motion was made by Paul Buchanan and seconded by Ford Quillen to approve the road names as amended pending approval by the County. The motion was approved.

College Road Transfer: Sim Ewing, Vice Chancellor of Finance and Government Relations, reported that the College was requested that non-state roads on campus be added to the state system and also has requested funding for resurfacing these roads. The three roads are the road from the cul-de-sac to the circle at the Lila Vicars Smith House, the road from the commuter parking lot to the maintenance building, and the circle in front of the Gym past the softball field connecting back to the main road in front of the tennis courts.

Drama Building Site Elevation: The College has received \$7.5 million in General Obligation Bond funding for the renovation and an addition to the Drama Building. The Bushman-Dreyfus Firm, chosen to do the architectural work, in conjunction with the

campus theatre building committee has developed the building programming and established a floor plan. The Office of the University's Architect is now prepared to take the site elevations to the Board of Visitors Buildings and Grounds Committee for approval. A motion was made by Posey Rigg and seconded by Carol Sue Gilbert to approve the plan as presented. The motion was approved.

Tuition and Fees

Technology Fee: The Commonwealth of Virginia has established a technology fee, which can be charged to students to improve access to technology on Virginia's campuses. A resolution was presented recommending that the current technology fee of \$52.00 be increased to \$57.00 per year due to technology cost increases.

Transcript Fee: The College provides a service to those students and/or graduates who need a copy of their transcripts. It is recommended that the current fee of \$5.00 plus existing fax and overnight charges remain the same.

Student Meal Plan: To maintain and effectively operate the College's cafeteria, revenues must reflect its cost of operation. The administration recommended a 5 percent increase in the student meal plan rates.

Student Services Fee: The Student Services fee provides operating revenue for many of the College's student life functions that enhance the campus environment. No state funds are available to support these program and operations. The administration recommended a 5 percent student fee increase.

Parking Fee: The current parking fee was originally established in 1997. In order to provide sufficient funding to maintain parking operations, the parking committee has recommended that the parking fee increase from \$48 per year to \$60 per year. Part-time and secondary stickers will remain the same.

Tuition: To meet the required funds for College operations, the administration recommended a 7 percent tuition increase for in-state residents for the 2005-06 academic year over the current authorized annual tuition rate. It was recommended that the rates for in-state tuition be increased by 7 percent to \$2,984 per academic year and out-of-state tuition be increased by 7 percent to \$13,062 effective July 1, 2005.

Kentucky and Tennessee Tuition Assistance Grant: The College is authorized by the Code of Virginia Section 23.7,4:2 (f) to provide reduced tuition rates for residents of Kentucky and Tennessee who live in counties within 50 miles of the campus and are enrolled as full-time students. The

Board of Visitors' policy requires the College Board to recommend to the Executive Vice President the tuition rates for Kentucky and Tennessee residents. The College recommended an increase of 7 percent, which is equivalent to that recommended for other out-of-state students.

Capital Fee: The General Assembly has approved a Capital Fee on out-of-state students to pay a portion of the Virginia College Building Authority Debt Service. As recommended by the General Assembly, the College proposed continuation of the \$50 per year fee for out-of-state students.

A motion was made by Posey Rigg and seconded by Carol Sue Gilbert to approve the above tuition and fee recommendations as presented. The motion was approved.

Budget Summary 2005-2006: The budget for 2005-2006 Fiscal Year has been prepared with instructions from the University's Budget office and with participation from a number of campus constituencies. The budget is based on the assumption that the College will increase in-state tuition by the rate allowed in the General Assembly's Enacted Budget. A motion was made by Don Pippin and seconded by Paul Buchanan to approve the budget summary as presented. The motion was approved.

Pre-pharmacy Collaborative Agreement: With the approval of their governing boards, the University of Appalachia and The University of Virginia's College at Wise will institute a non-exclusive collaborative arrangement making available certain of their educational offerings to students of the other institution. The University of Appalachia will provide preferential admission to students from The University of Virginia's College at Wise who desire to enter the three-year doctoral program in pharmacy. Additional information can be obtained from the Office of the Provost and Senior Vice Chancellor. A motion was made by Ronnie Montgomery and seconded by Paul Buchanan to approve the Pre-pharmacy Collaborative Agreement with the University of Appalachia as presented. The motion was passed.

SCHEV Enrollment Projection: The State Council of Higher Education for Virginia (SCHEV) requires enrollment projections every two years as part of the biennial budgeting process. With the introduction of two new majors, Computer Science and Management Systems, and the expansion of the paths to the Bachelor of Science in Nursing, the potential for enrollment growth has never been greater. In the past, the College set a goal of 2000 students by the year 2010. The revised version reaches 2000 students by 2007. A motion was made by Paul Buchanan and seconded by Ronnie Montgomery approving the enrollment projections as presented. The motion was approved.

Faculty Evaluation System: Gilmer Blackburn, Provost and Senior Vice Chancellor, noted that faculty performance is at the heart of the academic enterprise and that faculty must be evaluated fairly and effectively. He explained the process in determining

faculty performance that includes new procedures which will provide more valid information about faculty performance.

Faculty Scholarship: Mr. Blackburn reported that at the faculty workshop last August a process was set in motion to define scholarly expectations for faculty members and to secure approval for the process which was set up to measure faculty performance.

Business Advisory Committee: Mr. Blackburn reported that the primary purpose of the Business Advisory Committee is to assist the Business Department in its examination of its academic offerings. Interaction with corporate and college leaders will help prepare the business graduates to take their places within fast-changing corporate organizations.

Southern Association of Colleges and Schools Quality Enhancement Plan: Rusty Necessary, Vice Chancellor for Enrollment Management, and Amelia Harris, Academic Dean, reported that the Quality Enhancement Plan is a critical component of the Southern Association of Colleges and Schools Reaffirmation process. The plan is forward looking in scope and is developed commensurate with the mission, goals, and strategic planning process of the institution. The QEP Committee, comprised of both faculty and staff, has actively engaged the campus in discussion to determine the scope of the UVa-Wise quality enhancement plan. Updates will continue to be provided to the Board on the work of the Quality Enhancement Plan Committee.

In closing, Mr. Gott reported that the Chancellor Search Committee will soon begin to review applications and plans are for the search process to be completed by the end of the academic year.

Upon proper motion, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Ruby W. Rogers, Secretary

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All supporting documentation is available in the Office of the Chancellor upon request. Please contact Rue Gembach, Clerk of the Board.